



PREESALL TOWN COUNCIL

7th May 2025

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Monday 12th May at 6:15pm at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

Alan Whalley

Clerk to the council

A G E N D A

1 Apologies for absence

To receive apologies for absence.

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 14th April 2025 (**emailed**).

4 Public participation

The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Monthly Receipts and Payments

| | |
|--|-------------|
| a) To note receipts to 30/04/25 Precept for 2025/2026 into Virgin Money Account | £100,797.00 |
|--|-------------|

| b) To approve the following payments: | | Bank | |
|--|--------------------|-------|----------|
| Payroll | BACS 140, 141, 142 | Unity | 2,770.23 |
| Lengthsman's Travel expenses (on behalf of council) and Expenses | BACS 143 | Unity | 17.55 |
| Wyre Building Supplies | BACS 144 | Unity | 114.52 |
| HMRC | BACS 145 | Unity | 897.08 |
| Nick White | BACS 146 | Unity | 900.00 |
| Royal British Legion – poppy wreaths | BACS 147 | Unity | 215.00 |
| LALC/NALC – annual subscription | BACS 148 | Unity | 774.33 |
| Event Management and Training – May Day medic | BACS 149 | Unity | 94.50 |
| Clerk for postage and litter pickers | BACS 150 | Unity | 74.80 |
| Moorside Medals Trophies & Awards – medals for May Day | BACS 151 | Unity | 74.00 |
| Adrian Catch Children's Entertainer – May Day | BACS 152 | Unity | 325.00 |
| JDH Business Services Ltd – internal audit | BACS 153 | Unity | 802.80 |
| Julie Perry – face painting at May Day | BACS 154 | Unity | 50.00 |

| c) To note the following payments by standing order and direct debit | | |
|---|--------|--------|
| Direct Debits | | |
| Unity Bank service charge | Unity | 6.00 |
| 3 (mobile phone contract) | Unity | 9.82 |
| Easy Web Sites (hosting fee, SSL certificate) | Virgin | 66.00 |
| LCC (Pension contributions) | Virgin | 485.67 |

To review and resolve to accept the Bank Reconciliation to 31st March 2025.

6 To note the Bank closing balances as at 30th April 2025

Unity £27,873.61

Virgin £29,537.85 - as at 31st March 2025

***please note precept for 2025/26 has been paid in to Virgin and will show on the April statement. Amount received is £100,797.00*

Hampshire £51,295.76

7 To resolve to transfer £70,000 from the Virgin Money Account to the Unity Trust Bank Account.

8 To receive an update from the clerk on progress of the internal audit and to resolve any actions that are required to take forward.

9 To resolve that the clerk can update the signatories on the Hampshire Trust Bank account.

10 Date of next meeting – 9th June 2025 starting at 6.30pm